

CANVAS: UPLOADING A VIDEO TO MODULES

OVERVIEW

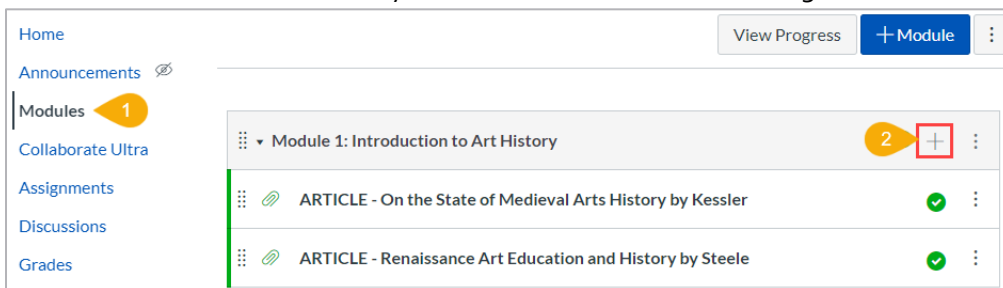
Kaltura Media is a video platform integrated with Canvas that can be used to store, record and display media for your courses. You can upload videos via Kaltura Media to any Canvas item that has a **rich text editor** (page, assignment description, quiz questions, announcements, etc)

This tutorial will show you how to upload videos to Canvas using Kaltura Media and making it accessible to students in your course modules.

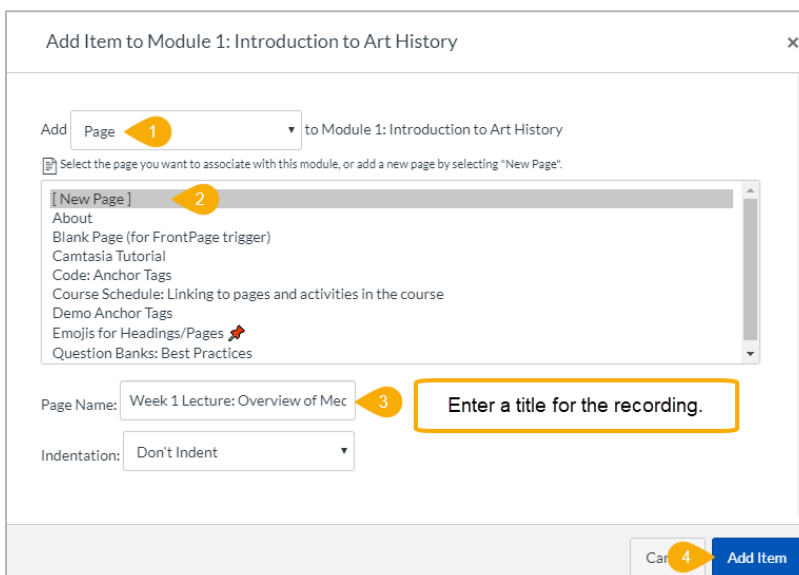
INSTRUCTIONS

There have been reported issues with Firefox. **Kaltura works best on Chrome.**

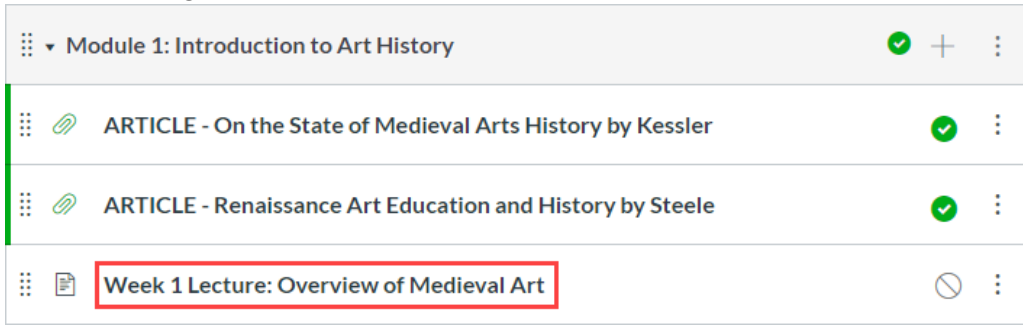
1. Go to **Modules** from the course menu
2. Click on the **+ Icon** for a module you would like to add the recording to



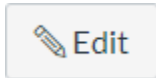
3. Under the "Add" drop-down menu, select **Page** (alternatively, you can select any item that has a rich text editor.)
4. In the list below, select **New Page**
5. In the "Page Name" field, enter a title for the recording
6. Click **Add Item**



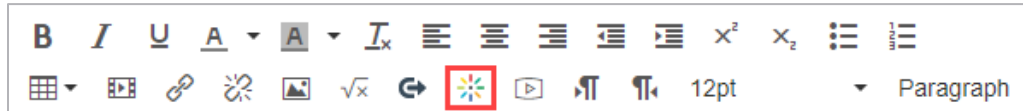
7. Click on the page that you created (it will be “unpublished”)



8. Click **Edit** in the top right

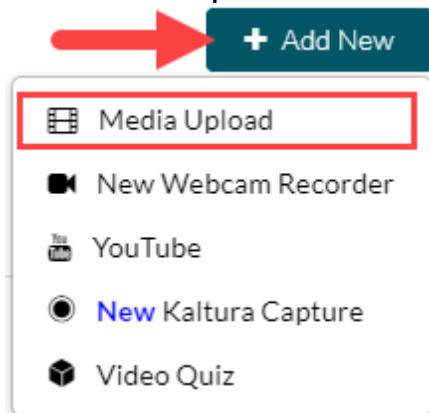


9. In the rich text editor tool box, click on the **Kaltura Media icon**

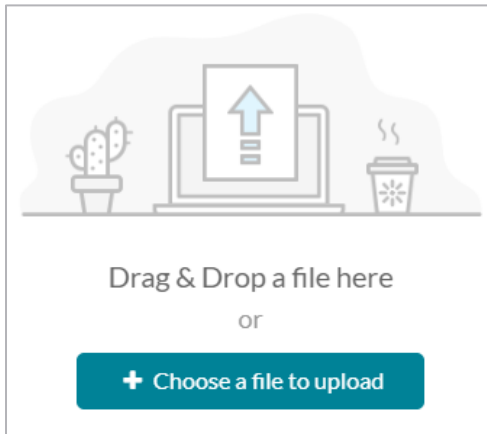


10. Click on **+Add New**

11. Click on **Media Upload**



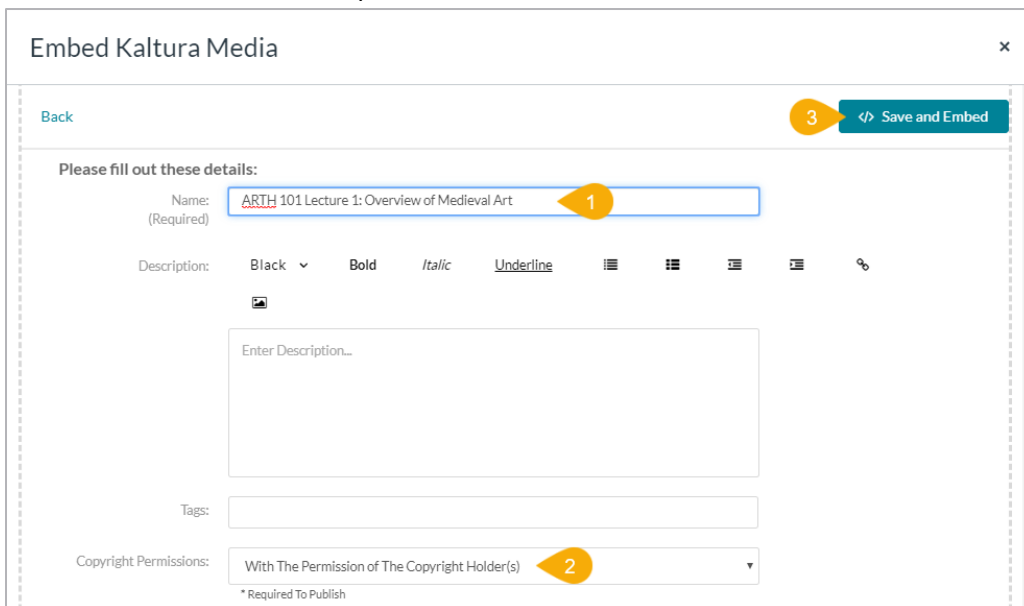
12. Drag & Drop or Choose a file to upload



13. Fill out the form:

- Name (Required)
- Select a Copyright Permissions (Required)

14. Click **Save and Embed** when you are done



Embed Kaltura Media

Back 3 Save and Embed

Please fill out these details:

Name: 1
(Required)

Description: **Black** **Bold** *Italic* Underline


Tags:

Copyright Permissions: 2
* Required To Publish

15. You should now see a thumbnail of the video embedded into your Canvas page. (**Note:** Depending on the length of your recording, it may take some time to process. You can **Save** it for now and come back later to see if it has finished)

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Video Recording - Fri Mar 13 2020 14:09:47 GMT-0...



p 0 words

Options Can edit this page role selection

Only teachers

Add to student to-do

Notify users that this content has changed

Cancel Save & Publish Save

16. Click **Save & Publish** when you are done